

your worksheet

once-off pension payment

Maximise your Additional Voluntary Contributions (AVCs)



Warning: This worksheet is designed to work in Adobe Reader. The estimates will not calculate correctly if viewed in a web browser. Please download this worksheet and open it in Adobe Reader before completing.

This digital worksheet will help you calculate the once-off AVC you could pay into your pension plan for the previous tax year.

You can make once-off pension contributions each year up to 31 October (or mid November if you file your tax return online). The once off payment applies to the previous tax year, which runs from 1 January to 31 December.

Your details - Please type in your answers to the following questions:

1. What age were you at 31 December last year?.....

2. What were your total EDS Earnings (up to €115,000) last year?.....

Your EDS Earnings can be found on your Employment Details Summary document (formerly your P60).

4. How much did you pay in ordinary contributions last year?.....

5. How much did you pay in Additional Voluntary Contributions last year?.....

You can find the answers to 4 and 5 on your Annual Benefit Statement, or plan website.

Your results

The amount of your salary you could have used for pension contributions last year as a...

...percentage of salary

...cash value

This is how much you could still pay*:

* Calculations provided in this worksheet do not take into account any potential tax relief or the specific amount of tax relief you may be eligible to receive. It is recommended that you consult with a tax professional or financial advisor to understand how tax relief may impact your overall financial situation and to ensure accurate financial planning.

Make a payment:

Visit <https://www.justaskmercer.com/avcform> and, at **Step 2: Submit payment**, follow the instructions from your administrator.

Important: Mercer are not tax consultants. The calculation is an estimate based on the data you have provided and our understanding of tax regulations and legislation in force at the time of development (April 2025). Information is based on the current Revenue rules and is subject to change.

To make a once-off AVC through the net pay arrangement with your current employer, you must be in employment with that employer.